



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

CITY COUNCIL AGENDA
February 9, 2015

A regular meeting of the Farmington City Council will be held on
Monday, February 9, 2015 at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes January 12, 2015 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
 - a. Street Committee
 - b. City Beautification Committee
 - c. Economic Development Committee
 - d. Park & Recreation Committee
 - e. Finance Committee
 - f. Historic Preservation Committee

NEW BUSINESS

10. State of the City Address by Mayor Ernie Penn.
11. Resolution 2015-03 – a resolution endorsing the Northwest Arkansas Regional bicycle and pedestrian master plan and adopting the updated city plan for the City of Farmington as incorporated as part of the master plan.
12. Request approval to add sun shades over bleachers and replace playground surface material.
13. Request approval to remove two firefighters and add two firefighters.
14. Request approval to purchase 2015 ¾ ton Ford truck for Parks Dept. and remove/take bids on 2002 Dodge ¾ ton truck.

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Fire Department Report
- C. Police Department Report
- D. Building/Public Works Report
- E. Library Report
- F. Planning Commission Minutes

Minutes of the Regular Farmington City Council Meeting January 12, 2015

The regular meeting of the Farmington City Council scheduled for Monday January 12, 2015 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Aldermen answered to their names: Patsy Pike, Sherry Mathews, Keith Lipford, Linda Bell, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present were City Attorney Tennant, City Business Manager McCarville and Financial Officer Jimmy Story.

Approval of the minutes for the December 8, 2014 City Council Meeting – On the motion of Alderman Bryant and seconded by Alderman Lipford and by the consent of all members present, the minutes were approved as presented.

Financial Reports –City Clerk Penn advised that city sales tax was up \$16,810.65, county sales tax was up \$6,489.66. Year to date totals were city sales tax up \$108,897.85 and county sales tax up \$32,377.52 for a total increase of \$141,275.37. True year to date numbers will be reported in March.

Entertain a motion to read all Ordinances and Resolutions by title only - On the motion of Alderman Cunningham and seconded by Alderman Lipford and by the consent of all members present, the motion was approved.

Proclamations, Special Announcements, Committee/Commission Appointments – Jeff Hartley from Ozark Regional Transit gave the council a brief overview of the system's quarterly numbers.

A work session for the council has been set for February 2 at 5:30 at City Hall.

Committee Reports - Street Committee Chairman Morgan provided the council with a list of projects they hope to complete in 2015.

Old Business - None.

New Business

Resolution 2015-01 A resolution providing for the adoption of the amended budget for the City of Farmington, Arkansas for the 12 months beginning January 1, 2014 and ending December 31, 2014; appropriating money for each item, and for other purposes.

On the motion of Alderman Lipford and seconded by Alderman Mathews and by the consent of all members present, the motion to adopt Resolution 2015-01 was approved. .

Resolution 2015-02 A resolution expressing the willingness of the City of Farmington to utilize Federal-Aid funds for the HWY 62- Clyde Carnes Road. (HWY 170); Agreement of Understanding Between City of Farmington and the Arkansas Highway and Transportation Department

On the motion of Alderman Morgan and seconded by Alderman Bryant and by the consent of all members present, the motion to adopt Resolution 2015-02 was approved.

Ordinance 2015-01 An Ordinance providing minimum energy standards for the design of new buildings and structures or portions and additions to existing buildings that provide facilities or shelter for public assembly, education, business, mercantile, institutional, storage, and residential occupancies, as well as those portions of factory and industrial occupancies designed primarily for human occupancy by regulating their exterior envelopes and the selection of their HVAC, service water heating, electrical distribution and illuminating systems and equipment for effective use of energy.

A motion was made by Alderman Cunningham and seconded by Alderman Lipford to suspend the rule requiring the reading of Ordinance 2015-01 in full 3 different dates and to be read one time by title only. It was approved by all members present. City Attorney Tennant read the Ordinance by title only. Mayor Penn asked shall the Ordinance pass, it was approved by all members present.

A motion was made by Alderman Cunningham and seconded by Alderman Lipford to pass Ordinance 2015-01 with an emergency clause. It was approved by all members present.

Request approval of contracts from EDA for MS4 Stormwater Compliance and Floodplain Administration.

On the motion of Alderman Pike and seconded by Alderman Mathews and by the consent of all members present, the motion to approve the EDA Contracts for MS4 Stormwater Compliance and Floodplain Administration was approved.

Request approval to remove HP LaserJet P4015n printer from inventory, tag # 0367, Serial # CNDY203413

On the motion of Alderman Bryant and seconded by Alderman Bell and by the consent of all members present, the motion to request removal of the HP Laserjet Printer P4015n from inventory, Tag # 0367, Serial Number # CNDY203413 was approved.

There being no further business to come before the council and on the motion of Alderman Pike and seconded by Alderman Mathews and by the consent of all members present, the meeting adjourned at 6:45 pm until the next regularly scheduled meeting to be held Monday February 9, 2015 at 6:00 pm, in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

Mayor Ernie Penn

City Clerk Kelly Penn

GENERAL FUND
Balance Sheet
01/31/15

Book Value
Jan 2015
Actual

Assets

Current Assets

Cash

CATASTROPHIC MONEY MARKET	136,210.06
GENERAL FUND CHECKING ACCT	432,509.61
GENERAL FUND MONEY MARKET	2,400,385.09
Total Current Assets	\$2,969,104.76
Total Assets	\$2,969,104.76

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	1,049,718.42
FUND BALANCE	1,919,386.34
Total Fund Balance	\$2,969,104.76
Total Liabilities and Equity	\$2,969,104.76

GENERAL FUND
SALES TAX REPORT
01/01/15 to 01/31/15

	Jan 2015	Jan 2014
	Jan 2015	Jan 2014
	Actual	Actual
<hr/>		
Revenue		
ALCOHOL SALES TAX	122.50	226.75
CITY SALES TAX REVENUES	42,574.40	29,647.87
SALES TAX - OTHER	83,074.33	75,715.00
STREET CITY SALES TAX	14,191.46	9,882.62
Total Revenue	\$139,962.69	\$115,472.24
Total Gross Profit	\$139,962.69	\$115,472.24
Total Net Income (Loss) From Operations	\$139,962.69	\$115,472.24
Total Net Income (Loss)	\$139,962.69	\$115,472.24

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2015 Jan 2015 Actual	Jan 2015 Jan 2015 Budget	Jan 2015 Jan 2015 Variance	Jan 2015 Dec 2015	Jan 2015 Dec 2015 Variance
Revenue & Expenditures					
GENERAL REVENUES					
Revenue					
ACCIDENT REPORT REVENUES	140.00	50.00	90.00	600.00	(460.00)
ACT 833	0.00	1,416.67	(1,416.67)	17,000.00	(17,000.00)
ALCOHOL SALES TAX	122.50	150.00	(27.50)	1,800.00	(1,677.50)
ANIMAL CONTROL REVENUES	385.00	250.00	135.00	3,000.00	(2,615.00)
BUILDING INSPECTION FEES	10,789.00	3,333.33	7,455.67	40,000.00	(29,211.00)
BUSINESS LICENSES	3,075.00	416.67	2,658.33	5,000.00	(1,925.00)
CITY COURT FINES	4,687.25	4,600.00	87.25	55,200.00	(50,512.75)
CITY SALES TAX REVENUES	42,574.40	33,032.75	9,541.65	396,393.00	(353,818.60)
COUNTY TURNBACK	10,834.90	31,541.63	(20,706.73)	378,500.00	(367,665.10)
DEVELOPMENT FEES	3,042.00	83.33	2,958.67	1,000.00	2,042.00
FRANCHISE FEES	37,077.38	27,500.00	9,577.38	330,000.00	(292,922.62)
GARAGE SALE PERMITS	10.00	250.00	(240.00)	3,000.00	(2,990.00)
INTEREST REVENUES	0.00	166.67	(166.67)	2,000.00	(2,000.00)
MISCELLANEOUS REVENUES	58,214.30	100.00	58,114.30	1,200.00	57,014.30
PARK RENTAL	20.00	100.00	(80.00)	1,200.00	(1,180.00)
SALES TAX - OTHER	83,074.33	80,091.63	2,982.70	961,100.00	(878,025.67)
SPORTS COMPLEX FEES	5,085.00	4,666.67	418.33	56,000.00	(50,915.00)
SRO REIMBURSEMENT REVENUES	4,647.58	2,708.33	1,939.25	32,500.00	(27,852.42)
STATE TURNBACK	12,543.75	8,333.33	4,210.42	100,000.00	(87,456.25)
Revenue	\$276,322.39	\$198,791.01	\$77,531.38	\$2,385,493.00	(\$2,109,170.61)
Revenue Less Expenditures	\$276,322.39	\$198,791.01	\$0.00	\$2,385,493.00	\$0.00
Net Change in Fund Balance	\$276,322.39	\$198,791.01	\$0.00	\$2,385,493.00	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2015	Jan 2015	Jan 2015	Jan 2015	Jan 2015
	Actual	Budget	Variance	Dec 2015	Dec 2015
ADMINISTRATIVE DEPT					
Expenses					
ADDITIONAL SERVICES EXPENSE	8,427.00	13,750.00	(5,323.00)	165,000.00	(156,573.00)
ADVERTISING EXPENSE	187.24	416.67	(229.43)	5,000.00	(4,812.76)
BUILDING MAINT & CLEANING	628.87	3,333.33	(2,704.46)	40,000.00	(39,371.13)
INSURANCES EXPENSE	0.00	2,166.67	(2,166.67)	26,000.00	(26,000.00)
LEGAL FEES	0.00	833.33	(833.33)	10,000.00	(10,000.00)
MATERIALS & SUPPLIES EXPENSE	503.95	1,833.33	(1,329.38)	22,000.00	(21,496.05)
MISCELLANEOUS EXPENSE	28.98	166.67	(137.69)	2,000.00	(1,971.02)
NEW EQUIPMENT PURCHASE	0.00	1,333.33	(1,333.33)	16,000.00	(16,000.00)
PAYROLL EXP - CITY ATTRNY	0.00	2,583.33	(2,583.33)	31,000.00	(31,000.00)
PAYROLL EXP - ELECTED OFFICIA	6,328.08	6,958.37	(630.29)	83,500.00	(77,171.92)
PAYROLL EXP - REGULAR	11,757.51	18,041.63	(6,284.12)	216,500.00	(204,742.49)
PLANNING COMMISSION	968.88	1,616.67	(647.79)	19,400.00	(18,431.12)
POSTAGE EXPENSE	0.00	333.33	(333.33)	4,000.00	(4,000.00)
PROFESSIONAL SERVICES	2,975.50	3,458.33	(482.83)	41,500.00	(38,524.50)
REPAIR & MAINT - OFFICE EQUIP	57.54	416.67	(359.13)	5,000.00	(4,942.46)
TECHNICAL SUPPORT	0.00	916.67	(916.67)	11,000.00	(11,000.00)
TRAVEL, TRAINING & MEETINGS	236.08	1,250.00	(1,013.92)	15,000.00	(14,763.92)
UTILITIES EXPENSES	4,815.88	4,166.67	649.21	50,000.00	(45,184.12)
Expenses	\$36,915.51	\$63,575.00	(\$26,659.49)	\$762,900.00	(\$725,984.49)
Revenue Less Expenditures	(\$36,915.51)	(\$63,575.00)	\$0.00	(\$762,900.00)	\$0.00
Net Change in Fund Balance	(\$36,915.51)	(\$63,575.00)	\$0.00	(\$762,900.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2015	Jan 2015	Jan 2015	Jan 2015	Jan 2015
	Actual	Budget	Variance	Jan 2015	Dec 2015
				Dec 2015	Variance
ANIMAL CONTROL DEPT					
Expenses					
FUEL EXPENSES	102.40	204.17	(101.77)	2,450.00	(2,347.60)
MATERIALS & SUPPLIES EXPENSE	0.00	50.00	(50.00)	600.00	(600.00)
NEW EQUIPMENT PURCHASE	0.00	66.67	(66.67)	800.00	(800.00)
PAYROLL EXP - REGULAR	3,802.32	4,375.00	(572.68)	52,500.00	(48,697.68)
PROFESSIONAL SERVICES	2,890.00	1,341.67	1,548.33	16,100.00	(13,210.00)
REPAIR & MAINT - EQUIPMENT	0.00	130.25	(130.25)	1,563.00	(1,563.00)
TRAVEL, TRAINING & MEETINGS	0.00	41.67	(41.67)	500.00	(500.00)
UNIFORMS/GEAR EXPENSE	0.00	60.67	(60.67)	728.00	(728.00)
	\$6,794.72	\$6,270.10	\$524.62	\$75,241.00	(\$68,446.28)
Revenue Less Expenditures	(\$6,794.72)	(\$6,270.10)	\$0.00	(\$75,241.00)	\$0.00
Net Change in Fund Balance	(\$6,794.72)	(\$6,270.10)	\$0.00	(\$75,241.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date Jan 2015 Actual	Year-To-Date Jan 2015 Budget	Year-To-Date Jan 2015 Variance	Annual Budget Jan 2015 Dec 2015	Annual Budget Jan 2015 Dec 2015 Variance
BUILDING PERMIT DEPT					
Expenses					
FUEL EXPENSES	92.95	250.00	(157.05)	3,000.00	(2,907.05)
MATERIALS & SUPPLIES EXPENSE	0.00	83.33	(83.33)	1,000.00	(1,000.00)
PAYROLL EXP - REGULAR	5,374.45	6,216.63	(842.18)	74,600.00	(69,225.55)
REPAIR & MAINT - EQUIPMENT	0.00	83.33	(83.33)	1,000.00	(1,000.00)
TRAVEL, TRAINING & MEETINGS	55.00	264.58	(209.58)	3,175.00	(3,120.00)
UNIFORMS/GEAR EXPENSE	0.00	62.50	(62.50)	750.00	(750.00)
Expenses	\$5,522.40	\$6,960.37	(\$1,437.97)	\$83,525.00	(\$78,002.60)
Revenue Less Expenditures	(\$5,522.40)	(\$6,960.37)	\$0.00	(\$83,525.00)	\$0.00
Net Change in Fund Balance	(\$5,522.40)	(\$6,960.37)	\$0.00	(\$83,525.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2015	Jan 2015	Jan 2015	Jan 2015	Jan 2015
	Actual	Budget	Variance	Dec 2015	Dec 2015
					Variance
FIRE DEPT					
Expenses					
FUEL EXPENSES	680.54	666.63	13.91	8,000.00	(7,319.46)
HAZMAT EXPENSES	2,270.12	200.00	2,070.12	2,400.00	(129.88)
MATERIALS & SUPPLIES EXPENSE	217.11	625.00	(407.89)	7,500.00	(7,282.89)
MISCELLANEOUS EXPENSE	0.00	41.67	(41.67)	500.00	(500.00)
NEW EQUIPMENT PURCHASE	0.00	435.67	(435.67)	5,228.00	(5,228.00)
PAYROLL EXP - REGULAR	13,980.15	17,937.50	(3,957.35)	215,250.00	(201,269.85)
REPAIR & MAINT - EQUIPMENT	9.00	250.00	(241.00)	3,000.00	(2,991.00)
REPAIR & MAINT - TRUCK	0.00	416.67	(416.67)	5,000.00	(5,000.00)
TRAVEL, TRAINING & MEETINGS	50.00	333.33	(283.33)	4,000.00	(3,950.00)
UNIFORMS/GEAR EXPENSE	0.00	930.17	(930.17)	11,162.00	(11,162.00)
Expenses	\$17,206.92	\$21,836.64	(\$4,629.72)	\$262,040.00	(\$244,833.08)
Revenue Less Expenditures	(\$17,206.92)	(\$21,836.64)	\$0.00	(\$262,040.00)	\$0.00
Net Change in Fund Balance	(\$17,206.92)	(\$21,836.64)	\$0.00	(\$262,040.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date Jan 2015 Jan 2015 Actual	Year-To-Date Jan 2015 Jan 2015 Budget	Year-To-Date Jan 2015 Jan 2015 Variance	Annual Budget Jan 2015 Dec 2015	Annual Budget Jan 2015 Dec 2015 Variance
LAW ENFORCE - COURT					
Expenses					
MATERIALS & SUPPLIES EXPENSE	342.37	175.00	167.37	2,100.00	(1,757.63)
MISCELLANEOUS EXPENSE	0.00	33.33	(33.33)	400.00	(400.00)
NEW EQUIPMENT PURCHASE	699.99	250.00	449.99	3,000.00	(2,300.01)
PAYROLL EXP - REGULAR	13,367.09	7,958.33	5,408.76	95,500.00	(82,132.91)
SPECIAL COURT COSTS	0.00	556.00	(556.00)	6,672.00	(6,672.00)
TRAVEL, TRAINING & MEETINGS	50.00	162.50	(112.50)	1,950.00	(1,900.00)
	\$14,459.45	\$9,135.16	\$5,324.29	\$109,622.00	(\$95,162.55)
Revenue Less Expenditures	(\$14,459.45)	(\$9,135.16)	\$0.00	(\$109,622.00)	\$0.00
Net Change in Fund Balance	(\$14,459.45)	(\$9,135.16)	\$0.00	(\$109,622.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2015	Jan 2015	Jan 2015	Jan 2015	Jan 2015
	Actual	Budget	Variance	Dec 2015	Dec 2015
					Variance
LAW ENFORCE - POLICE					
Expenses					
BREATHALYZER EXPENSES	45.14	66.67	(21.53)	800.00	(754.86)
DRUG TASK FORCE	0.00	166.67	(166.67)	2,000.00	(2,000.00)
FUEL EXPENSES	1,765.52	3,125.00	(1,359.48)	37,500.00	(35,734.48)
MATERIALS & SUPPLIES EXPENSE	1,104.57	2,657.83	(1,553.26)	31,894.00	(30,789.43)
MISCELLANEOUS EXPENSE	0.00	83.33	(83.33)	1,000.00	(1,000.00)
NEW EQUIPMENT PURCHASE	0.00	2,250.00	(2,250.00)	27,000.00	(27,000.00)
PAYROLL EXP - REGULAR	51,015.18	52,937.50	(1,922.32)	635,250.00	(584,234.82)
PAYROLL EXP - SRO	4,892.07	5,600.00	(707.93)	67,200.00	(62,307.93)
REPAIR & MAINT - AUTOMOBILES	249.22	1,333.33	(1,084.11)	16,000.00	(15,750.78)
REPAIR & MAINT - EQUIPMENT	98.73	250.00	(151.27)	3,000.00	(2,901.27)
TRAVEL, TRAINING & MEETINGS	500.00	791.67	(291.67)	9,500.00	(9,000.00)
UNIFORMS/GEAR EXPENSE	0.00	791.67	(791.67)	9,500.00	(9,500.00)
Expenses	\$59,670.43	\$70,053.67	(\$10,383.24)	\$840,644.00	(\$780,973.57)
Revenue Less Expenditures	(\$59,670.43)	(\$70,053.67)	\$0.00	(\$840,644.00)	\$0.00
Net Change in Fund Balance	(\$59,670.43)	(\$70,053.67)	\$0.00	(\$840,644.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date Jan 2015	Year-To-Date Jan 2015	Year-To-Date Jan 2015	Annual Budget Jan 2015 Dec 2015	Annual Budget Jan 2015 Dec 2015
	Actual	Budget	Variance		Variance
LIBRARY					
Expenses					
LIBRARY TRANSFER	24,695.00	2,057.92	22,637.08	24,695.00	0.00
Expenses	\$24,695.00	\$2,057.92	\$22,637.08	\$24,695.00	\$0.00
Revenue Less Expenditures	(\$24,695.00)	(\$2,057.92)	\$0.00	(\$24,695.00)	\$0.00
Net Change in Fund Balance	(\$24,695.00)	(\$2,057.92)	\$0.00	(\$24,695.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2015	Jan 2015	Jan 2015	Jan 2015	Jan 2015
	Actual	Budget	Variance	Dec 2015	Variance
PARKS DEPT					
Expenses					
FUEL EXPENSES	49.69	183.33	(133.64)	2,200.00	(2,150.31)
MATERIALS & SUPPLIES EXPENSE	105.12	416.63	(311.51)	5,000.00	(4,894.88)
MISCELLANEOUS EXPENSE	0.00	125.00	(125.00)	1,500.00	(1,500.00)
NEW EQUIPMENT PURCHASE	0.00	1,000.00	(1,000.00)	12,000.00	(12,000.00)
PAYROLL EXP - REGULAR	3,255.86	4,062.50	(806.64)	48,750.00	(45,494.14)
PAYROLL EXP - SPORTS COMPLEX	4,181.44	4,812.50	(631.06)	57,750.00	(53,568.56)
PROFESSIONAL SERVICES	0.00	83.33	(83.33)	1,000.00	(1,000.00)
REPAIR & MAINT - EQUIPMENT	0.00	166.67	(166.67)	2,000.00	(2,000.00)
SPORTS PARK FUEL	0.00	166.67	(166.67)	2,000.00	(2,000.00)
SPORTS PARK MATERIALS	3,029.29	1,000.00	2,029.29	12,000.00	(8,970.71)
SPORTS PARK NEW EQUIP	0.00	1,310.75	(1,310.75)	15,729.00	(15,729.00)
SPORTS PARK PROF SERV	0.00	2,666.67	(2,666.67)	32,000.00	(32,000.00)
SPORTS PARK REPAIR/MAINT	0.00	99.75	(99.75)	1,197.00	(1,197.00)
SPORTS PARK UNIFORMS	0.00	62.50	(62.50)	750.00	(750.00)
SPORTS PARK UTILITIES	461.38	2,500.00	(2,038.62)	30,000.00	(29,538.62)
UNIFORMS/GEAR EXPENSE	0.00	62.50	(62.50)	750.00	(750.00)
UTILITIES EXPENSES	409.24	183.33	225.91	2,200.00	(1,790.76)
Expenses	\$11,492.02	\$18,902.13	(\$7,410.11)	\$226,826.00	(\$215,333.98)
Revenue Less Expenditures	(\$11,492.02)	(\$18,902.13)	\$0.00	(\$226,826.00)	\$0.00
Net Change in Fund Balance	(\$11,492.02)	(\$18,902.13)	\$0.00	(\$226,826.00)	\$0.00

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date Jan 2015 Jan 2015	Year-To-Date Jan 2015 Jan 2015	Year-To-Date Jan 2015 Jan 2015	Annual Budget Jan 2015 Dec 2015	Annual Budget Jan 2015 Dec 2015
	Actual	Budget	Variance		Variance
TRANSFERS BETWEEN FUNDS					
Revenue					
STREET CITY SALES TAX	14,191.46	0.00	14,191.46	0.00	14,191.46
STREET COUNTY TURNBACK	1,191.85	0.00	1,191.85	0.00	1,191.85
	Revenue \$15,383.31	\$0.00	\$15,383.31	\$0.00	\$15,383.31
Expenses					
STREET CITY SALE TAX	14,191.46	0.00	14,191.46	0.00	14,191.46
STREET COUNTY TURNBACK	1,191.85	0.00	1,191.85	0.00	1,191.85
	Expenses \$15,383.31	\$0.00	\$15,383.31	\$0.00	\$15,383.31

GENERAL FUND

Statement of Revenue and Expenditures

	Year-To-Date Jan 2015 Jan 2015 Actual	Year-To-Date Jan 2015 Jan 2015 Budget	Year-To-Date Jan 2015 Jan 2015 Variance	Annual Budget Jan 2015 Dec 2015	Annual Budget Jan 2015 Dec 2015 Variance
Fund Balances					
Beginning Fund Balance	2,869,538.82	0.00	0.00	0.00	0.00
Net Change in Fund Balance	99,565.94	0.02	0.00	0.00	0.00
Ending Fund Balance	2,969,104.76	0.00	0.00	0.00	0.00

STREET FUND
Balance Sheet
01/31/15

Book Value
Jan 2015
Actual

Assets

Current Assets

Cash

STREET FUND CHECKING ACCT	531,727.26
Total Current Assets	\$531,727.26
Total Assets	\$531,727.26

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	(154,923.28)
FUND BALANCE	686,650.54
Total Fund Balance	\$531,727.26
Total Liabilities and Equity	\$531,727.26

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2015 Jan 2015 Actual	Year-To-Date Jan 2015 Jan 2015 Budget	Year-To-Date Jan 2015 Jan 2015 Variance	Annual Budget Jan 2015 Dec 2015	Annual Budget Jan 2015 Dec 2015 Variance
Revenue & Expenditures					
Revenue					
INTEREST REVENUES	0.00	8.33	(8.33)	100.00	(100.00)
MISCELLANEOUS REVENUES	0.00	8.33	(8.33)	100.00	(100.00)
STREET CITY SALES TAX	14,191.46	10,000.00	4,191.46	120,000.00	(105,808.54)
STREET COUNTY TURNBACK	1,191.85	3,333.33	(2,141.48)	40,000.00	(38,808.15)
STREET STATE TURNBACK	32,492.75	32,219.42	273.33	386,633.00	(354,140.25)
Revenue	\$47,876.06	\$45,569.41	\$2,306.65	\$546,833.00	(\$498,956.94)
Expenses					
FUEL EXPENSES	231.33	750.00	(518.67)	9,000.00	(8,768.67)
INSURANCES EXPENSE	0.00	191.67	(191.67)	2,300.00	(2,300.00)
MATERIALS & SUPPLIES EXPENSE	582.41	1,083.33	(500.92)	13,000.00	(12,417.59)
MISCELLANEOUS EXPENSE	90.54	41.67	48.87	500.00	(409.46)
NEW EQUIPMENT PURCHASE	0.00	4,166.67	(4,166.67)	50,000.00	(50,000.00)
PAYROLL EXP - REGULAR	11,674.32	14,350.00	(2,675.68)	172,200.00	(160,525.68)
PROFESSIONAL SERVICES	0.00	1,000.00	(1,000.00)	12,000.00	(12,000.00)
REPAIR & MAINT - EQUIPMENT	19.10	833.33	(814.23)	10,000.00	(9,980.90)
STREET LIGHTS	5,369.15	4,000.00	1,369.15	48,000.00	(42,630.85)
STREET/ROAD REPAIRS	0.00	18,486.08	(18,486.08)	221,833.00	(221,833.00)
TRAVEL, TRAINING & MEETINGS	0.00	83.33	(83.33)	1,000.00	(1,000.00)
UNIFORMS/GEAR EXPENSE	0.00	166.63	(166.63)	2,000.00	(2,000.00)
UTILITIES EXPENSES	637.26	416.67	220.59	5,000.00	(4,362.74)
Expenses	\$18,604.11	\$45,569.38	(\$26,965.27)	\$546,833.00	(\$528,228.89)
Revenue Less Expenditures	\$29,271.95	\$0.03	\$0.00	\$0.00	\$0.00
Net Change in Fund Balance	\$29,271.95	\$0.03	\$0.00	\$0.00	\$0.00
Fund Balances					
Beginning Fund Balance	502,455.31	0.00	0.00	0.00	0.00
Net Change in Fund Balance	29,271.95	0.03	0.00	0.00	0.00
Ending Fund Balance	531,727.26	0.00	0.00	0.00	0.00

LIBRARY FUND
Balance Sheet
01/31/15

Book Value
Jan 2015
Actual

Assets

Current Assets

Cash

LIBRARY CHECKING ACCT	70,207.10
Total Current Assets	\$70,207.10
Total Assets	\$70,207.10

Fund Balance

Suplus Carryover

CY SURPLUS (DEFICIT)	25,646.38
FUND BALANCE	44,560.72
Total Fund Balance	\$70,207.10
Total Liabilities and Equity	\$70,207.10

LIBRARY FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2015 Jan 2015 Actual	Year-To-Date Jan 2015 Jan 2015 Budget	Year-To-Date Jan 2015 Jan 2015 Variance	Annual Budget Jan 2015 Dec 2015	Annual Budget Jan 2015 Dec 2015 Variance
Revenue & Expenditures					
Revenue					
FINES/LOST ITEMS	411.10	250.00	161.10	3,000.00	(2,588.90)
TRANS FROM GENERAL FUND	0.00	2,057.92	(2,057.92)	24,695.00	(24,695.00)
WASHINGTON CO LIBRARY REVE	11,797.33	11,797.33	0.00	141,568.00	(129,770.67)
Revenue	\$12,208.43	\$14,105.25	(\$1,896.82)	\$169,263.00	(\$157,054.57)
Expenses					
BOOKS AND MEDIA	1,585.65	2,666.67	(1,081.02)	32,000.00	(30,414.35)
INSURANCES EXPENSE	0.00	125.00	(125.00)	1,500.00	(1,500.00)
MATERIALS & SUPPLIES EXPENSE	2,240.11	500.00	1,740.11	6,000.00	(3,759.89)
MISCELLANEOUS EXPENSE	0.00	25.00	(25.00)	300.00	(300.00)
NEW EQUIPMENT PURCHASE	0.00	125.00	(125.00)	1,500.00	(1,500.00)
PAYROLL EXP - REGULAR	6,899.12	9,416.67	(2,517.55)	113,000.00	(106,100.88)
POSTAGE EXPENSE	0.00	33.33	(33.33)	400.00	(400.00)
PROGRAMS EXPENSE	0.00	41.67	(41.67)	500.00	(500.00)
REPAIR & MAINT - BUILDING	338.03	500.00	(161.97)	6,000.00	(5,661.97)
TECHNICAL SUPPORT	0.00	21.92	(21.92)	263.00	(263.00)
TRAVEL, TRAINING & MEETINGS	0.00	25.00	(25.00)	300.00	(300.00)
UTILITIES EXPENSES	568.83	625.00	(56.17)	7,500.00	(6,931.17)
Expenses	\$11,631.74	\$14,105.26	(\$2,473.52)	\$169,263.00	(\$157,631.26)
Revenue Less Expenditures	\$576.69	(\$0.01)	\$0.00	\$0.00	\$0.00
Net Change in Fund Balance	\$576.69	(\$0.01)	\$0.00	\$0.00	\$0.00
Fund Balances					
Beginning Fund Balance	69,630.41	0.00	0.00	0.00	0.00
Net Change in Fund Balance	576.69	(0.01)	0.00	0.00	0.00
Ending Fund Balance	70,207.10	0.00	0.00	0.00	0.00



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Melissa McCarville

Re: Request approval of Resolution #2015-03 - A resolution endorsing the northwest Arkansas regional bicycle and pedestrian master plan and adopting the updated city plan for the City of Farmington as incorporated as part of the master plan

Date: January 29, 2015

Recommendation

City staff and The Farmington Planning Commission recommend approval. The Farmington Planning Commission held a public hearing on January 26, 2015 on this item. No public comments were received.

Background

As you all are aware the Walton Family Foundation donated a large sum to help in the construction of the Razorback Greenway. This "central spine" trail travels 36 miles from Lake Bella Vista to South Fayetteville, touching Bentonville, Rogers, Springdale, Lowell and Fayetteville. The Walton Family Foundation saw a need to address the outlying cities also.

Discussion

This regional plan will assist all of the cities in the region to have a consistent approach with regard to trails. Please see the attached letter from John McLarty for more information.

Budget Impact

There is no budget impact at this time.



1311 CLAYTON ST.
(479) 751-7125

• SPRINGDALE, ARKANSAS 72762

FAX (479) 751-7150

November 3, 2014

Dear Mayor:

The Northwest Arkansas Regional Planning Commission (NWARPC) recently completed the Northwest Arkansas Regional Bicycle and Pedestrian Master Plan (Regional Master Plan).

Over the past year Alta Planning and Design (Consultant) and NWARPC met with over 800 local residents, business leaders, and government staff in the development of this Plan through meetings, events, volunteering, interviews, online mapping, comment forms, and plan review.

The vision for this Plan states that:

“Northwest Arkansas’ trail and roadway system will comfortably, safely, and efficiently accommodate bicycle and pedestrian transportation. The linking of local and regional attractions will make the area a world-class bicycle and pedestrian destination. Walking and bicycling will become a common, enjoyable, and viable transportation and recreation choice that promotes active living and a high quality of life in Northwest Arkansas.”

The plan is built upon a balanced approach to engineering, education, encouragement, enforcement, and evaluation. This approach provides a regional framework for policies, projects and programs that can be implemented at the local level.

NWARPC has prepared a sample resolution and adoption checklist to use as a guide over the next year to endorse the Regional Master Plan, update your current city plan, and implement aspects of the Plan.

NWARPC and Alta Planning and Design look forward to working with your community over the next year. Please contact John McLarty at jmclarty@nwarpc.org or by phone at 479-751-7125.

Sincerely,

John McLarty
Transportation Study Director

RESOLUTION NO. 2015-03

A RESOLUTION ENDORSING THE NORTHWEST ARKANSAS REGIONAL BICYCLE AND PEDESTRIAN MASTER PLAN AND ADOPTING THE UPDATED CITY PLAN FOR THE CITY OF FARMINGTON AS INCORPORATED AS PART OF THE MASTER PLAN

WHERE AS, the Northwest Arkansas Regional Planning Commission along with its member communities completed a comprehensive regional planning process involving extensive public involvement and community participation, including the development of 25 Individual Community Action Plans for communities with a population of over 1,000; and

WHERE AS, the vision for the bicycle and pedestrian trail and roadway system will comfortably, safely, and efficiently accommodate bicycle and pedestrian transportation. The linking of local and regional attractions will make the area a world-class bicycle and pedestrian destination. Walking and bicycling will become a common, enjoyable, and viable transportation and recreation choice that promotes active living and a high quality of life in Northwest Arkansas; and

WHERE AS, The plan is built upon a balanced approach to Engineering, Education, Encouragement, Enforcement, and Evaluation which provides a regional framework for policies, projects and programs that can be implemented at the local level; and

WHERE AS, Every community in the region is unique and will develop in its own way – but will do so with a common vision of becoming more walkable, bikeable and livable places for residents, visitors, and businesses in NWA.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

Section 1: That the City Council of the City of Farmington, Arkansas hereby endorses the NWA Regional Bicycle and Pedestrian Master Plan.

Section 2: That the City Council of the City of Farmington hereby adopts the updated city plan as shown as Exhibit "A", attached hereto and made a part hereof.

Section 3: That the city will work towards implementing a balanced approach to Engineering, Education, Encouragement, Enforcement, and Evaluation based on the regional framework for policies, projects and programs that can be implemented at the local level and as described in the master plan.

PASSED and APPROVED this 9th day of February, 2015

APPROVED

By _____
Ernie Penn, Mayor

ATTEST:

By: _____
Kelly Penn, City Clerk

Exhibit "A"



FARMINGTON WALK/BIKE ACTION PLAN

OVERVIEW

Farmington has a population of 6,171 and covers 9.87 square miles in Washington County. Farmington is a rural community near the urban corridor, bordering Fayetteville (Fayetteville Square is 5.5 miles to the east). Other nearby destinations include Mt. Kessler, a developing regional park in Fayetteville, and Prairie Grove (seven miles to the southwest). Key opportunities will include improving connectivity between Farmington's developing town center, local schools, local parks, the future high school, new ballfields, nearby Mt. Kessler, and the regional park, and creating safe crossings of AR 62.

Regional Destinations

- » Mt. Kessler and Fayetteville's developing regional park
- » Farmington's developing town center

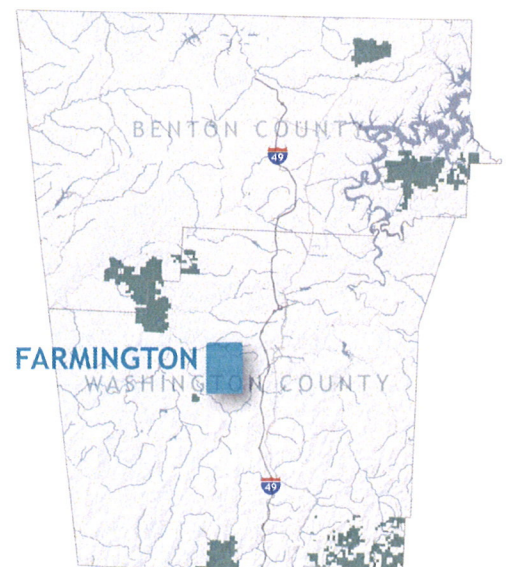
Other Key Destinations

- » Schools
- » Creekside Park, ballfields, Ecology Park, and library
- » Grocery store – Marvin's

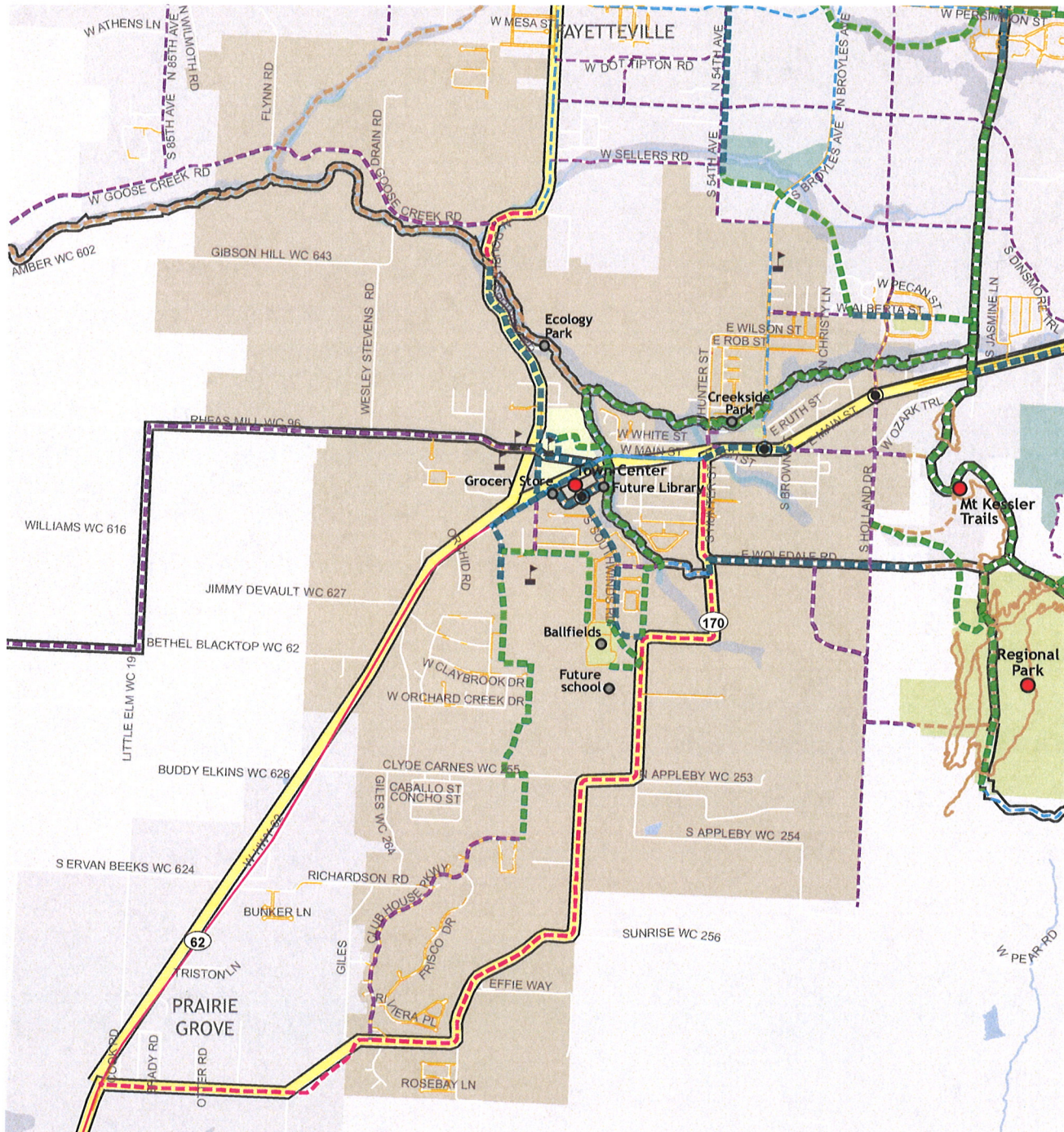


Clockwise from upper left: Creekside Park; Ballfields and pathway; Culvert under US 62 (undercrossing potential)

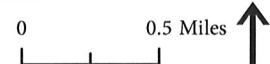
REGIONAL LOCATION MAP



MAP 6.9 FARMINGTON COMMUNITY PLAN



- | | | | |
|---|---|---|--|
| <ul style="list-style-type: none"> Razorback Greenway Regional Network Heritage Trail Regional Destination Local Destination School | <p>Shared Use Facilities</p> <ul style="list-style-type: none"> Proposed Shared Use Paved Trail Existing Shared Use Paved Trail Proposed Sidepath Existing Sidepath Proposed Natural Surface Trail Existing Natural Surface Trail Crossing Improvement | <p>Bicycle Facilities</p> <ul style="list-style-type: none"> Proposed Separated Bikeway Existing Separated Bikeway Existing Shared Roadway Proposed Shared Roadway Gravel Grinding Route | <ul style="list-style-type: none"> Proposed Shoulder Improvement Existing Shoulder <p>Pedestrian Facilities</p> <ul style="list-style-type: none"> Proposed Sidewalk Existing Sidewalk Neighborhood/Park Trails |
|---|---|---|--|





Key Needs & Recommendations for Farmington

Topic	Key Needs & Notes
<i>Regional Needs</i>	<ul style="list-style-type: none"> » Connect Mt. Kessler and the developing City of Fayetteville regional park; connect to Fayetteville and Prairie Grove.
<i>Other Key Needs</i>	<ul style="list-style-type: none"> » Connect schools. » Link residential areas to developing town center. » Link to grocery store. » Connect parks.
Facility Recommendation	Recommendation Detail
<i>Sidewalks</i>	<ul style="list-style-type: none"> » Farmington has a strong sidewalk network especially in newer developments. Continue building sidewalks with new developments and create additional linkages as the shared use paved trail and sidepath network develop.
<i>Intersections</i>	<ul style="list-style-type: none"> » AR 62 Crossings: Several signalized intersections exist with high visibility crosswalks and pedestrian countdown signals. Consider adding median pedestrian island in center of AR 62. Add crossing treatments at the Broyles Street and Holland Drive intersections as the trail network develops. » Town center: Add crossing facilities at Cimarron Way and Southwinds Road as town center develops.
<i>On-Street Bike Facilities</i>	<ul style="list-style-type: none"> » Shared Roadways – Mt. Kessler and developing regional park: Links to potential Mt. Kessler and regional park access points should be highlighted for bicycle passage.
<i>Shared Use Facilities</i>	<ul style="list-style-type: none"> » Shared Use Paved Trail – Farmington Branch: Develop a shared use paved trail along Farmington Branch, connecting local parks, residences and ultimately connecting Farmington toward Fayetteville. » Shared Use Paved Trail – AR 62 undercrossing: Develop a shared use paved trail extending south from Farmington Branch and utilizing culvert space under AR 62. This provides a safe undercrossing of AR 62. » Shared Use Paved Trail/Sidepaths – Schools and town center links: Develop shared use paved trail and sidepath network to thoroughly connect schools, parks and the town center. » Natural Surface Trails – Mt. Kessler and developing regional park links: Develop
Other Topics	Notes
<i>Multi-Modal Connections</i>	<ul style="list-style-type: none"> » Farmington is connected by Ozark Regional Transit which serves the urban NWA corridor and parts of rural NWA. Stops in Farmington are found at NWACC, the post office/library, sports complex, and Creekside Park. Bicycle parking, infrastructure connectivity, and other amenities should be considered here. Please see www.ozark.org for route details.
<i>Heritage Trail</i>	<ul style="list-style-type: none"> » The NWA Heritage Trail connects east/west and north/south through the heart of Farmington. It links Farmington with Fayetteville and Prairie Grove.

Program & Policy Recommendations

The table below presents a summary of recommendations organized by category which identifies the recommended program, time-frame for implementation, and lead entity. The table identifies Bronze (short-term), Silver (mid-term) and Gold (long-term) actions that can help achieve recognition as a Walk and Bicycle Friendly Community.

For many of these actions, there is an opportunity for the communities of the region to share resources, with individual communities participating in regional programs, attending trainings or meetings convened at the regional scale, or implementing regionally developed programs at the local level. Recommendations specific to the Six E's (Engineering, Education, Encouragement, Enforcement, and Evaluation (with Equity considered broadly through all)) are found below. Economy is included as an additional category to help demonstrate the benefits of implementing all of the E's. Refer to Appendix D for detailed guidance on implementing each item, including a description of recommended actions, regional and local roles, as well as sample programs.

Program	Term	Lead Entity
Engineering		
Complete Streets Policy	Medium	City of Farmington
ADA Transition Plans	Medium	City of Farmington
Non-Motorized Transportation Training for Engineers and Planners	Short	NWARPC, City of Farmington
Bicycle Parking	Medium	NWARPC, Northwest Arkansas Council, City of Farmington
Enhanced Funding for Bike and Pedestrian Projects	Medium	NWARPC, City of Farmington
Bike/Pedestrian Facility Inclusion in Engineering Documents, Plans, and Drawings	Short	NWARPC, City of Farmington
Education		
Safe Routes to School	Medium	City of Farmington
Network with existing capacity in NWA	Medium	City of Farmington City of Fayetteville, City of Bentonville, City of Rogers, City of Springdale, Bike Bentonville, BCO, IMBA
Encouragement		
Walking and Biking Promotion Activities	Short	City of Farmington
Equity Oriented Programs	Short	NWARPC, Northwest Arkansas Council, City of Farmington
Bike and Walk Month	Medium	City of Farmington
Group Rides and Walks	Medium	City of Farmington
Enforcement		
Targeted Bicycle and Pedestrian Enforcement	Short	City of Farmington Law Enforcement
Trainings for Law Enforcement Officers	Short	NWARPC, City of Farmington Law Enforcement
Bike and Foot Patrol Units	Medium	City of Farmington Law Enforcement
Annual Meeting with Police, Planners and Engineers to Evaluate Collision Trends, Infrastructure Needs and Areas for Targeted Enforcement	Medium	NWARPC, City of Farmington
Evaluation		
Active Transportation Committee	Short	NWARPC, City of Farmington
Bicycle, Pedestrian, and Trail Count Program	Short	City of Farmington
Walking, Bicycling and Trails Report Card	Medium	City of Farmington
Economy		
Bicycle and Walking Tourism Strategy	Medium	Northwest Arkansas Council, City of Farmington



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Jenna Swain

Re: Adding Sun Shades over 2 sets of bleachers and replacing playground surface material.

Date: October 27, 2014,

Recommendation

Requesting to add 4 additional sun shades to the 2 fields that did not get them when we built the park and to replace the surface material to a bonded material that cannot be removed from area.

Background

When we built the park we were not able to put the sun shades over the last 2 field's bleachers.

The material we have now for the surface of the playground is below the safety standard of 12" this is because kids can easily pick it up and throw it or carry it off.

Discussion

I have been in contact with Kim Kyle with Kyle Recreation and she has given me quotes for both of these projects. Kyle Recreation is the company who installed our shades and playground when it was first built. .

Budget Impact

The total cost of the sun shades would be 13,123. And the total cost of the No fault bonded rubber is 24,513.



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865

MEMO

To: Farmington City Council
Ernie Penn, Mayor
Kelly Thomas, City Clerk

From: Mark Cunningham

Re: Add new 2 firefighters and remove retired Marshall Mahan and Marion Bailey

Date: 12/1/2014

Recommendation

I would like to propose that we add Clayton Kinzler and Jesse Mairhoffer as new firefighters to the Fire department effective the first of February and remove Marshall Mahan and Marion Bailey both who just retired with 29 and 30 years of service to the dept.

Background

I have 2 spots open for firefighters by removing Marshall Mahan and Marion Bailey that have recently retired, and I would like to replace them with Clayton Kinzler and Jesse Mairhoffer. If you would please confirm them for us I would appreciate it, and this would fill the last two spots that I had. Clayton works full time with Fayetteville Fire and Jesse has just been released from the Air Force and is going to school on the GI bill to be a firefighter.

Budget impact

No change

Mark Cunningham
Fire Chief



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

MEMO

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Floyd Shelley

Re: Purchase of new vehicle & remove/ take bids on 2002 Dodge $\frac{3}{4}$ ton truck

Date: February 9, 2015

Recommendation

Requesting approval for the purchase of a 2015 $\frac{3}{4}$ ton Ford truck for Parks dept. and approval to remove and take bids on 2002 Dodge $\frac{3}{4}$ ton truck (Vin# 3B6KF26Z62M318444) as soon as new truck is purchased and ready for service.

Discussion

The 2002 Dodge truck has become a maintenance problem. The 2015 Ford truck can be purchased under government bid from Little Rock or Lewis Ford in Fayetteville, the only difference being Lewis Ford has a delivery charge to have it brought to Fayetteville. We would like to buy it local.

Budget Impact

Options:

* <u>Little Rock</u>	\$22,805.00	* <u>Lewis Ford in Fayetteville</u>	\$22,805.00
Equipment	500.00	Equipment	500.00
We pick up in L.R.		Delivery	<u>534.92</u>
	<u>\$23,305.00</u>		\$23,829.92



354 W. Main Street
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Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

City Business Manager Report
February 2015
City Council Meeting

- Ambulance situation is still up in the air. We should be meeting soon to see if new information is available.
- Summer ball sign-ups are happening now! Jenna will be available Tuesdays through February 10th at city hall for people to come and sign up. We added Sunday, February 8th as another option for those who are interested.
- Let us know if you see mud and dirt in Broyles Street as a result of construction. They are working on keeping that area clean!
- I will have some samples of the colors you want for signs by the council meeting Monday. If you have not already, please let me know your choices.
- The chamber board is beginning to plan for their spring banquet. A tentative date is April 14, 2015. We are planning to have it at the new performing arts center. Many of you attended last year, if you have input for the board regarding the banquet, please let me know.
- Please plan to attend the inaugural Mayor's Prayer Breakfast. This event will be held on March 19, 2015 at 7:00 a.m.
- To all golfers: The Joe Bailey Memorial Golf Tournament will be held on May 28th at Valley View Golf Course. Save the date!
- Thanks for a great meeting Monday!

*"To handle yourself, use your head; to handle others, use your heart."
~Eleanor Roosevelt*



City of Farmington
372 W. Main st.
P.O. Box 150
Farmington, AR 72730

Fire Department
Chief Mark Cunningham

Phone 479-267-3338
Fax 479-267-3302

January 2015 Monthly Report for Mayor and City Council

January was the busiest month that we had ever had for the fire department because we have had a lot of calls for service. We had a total of 107 calls for the month and that is more than we have ever recorded and we had no storms or ice storms to deal with either, so this unprecedented for us. This time of the year it is getting cold and dry so you expect more fires, but most of these are other hazards and medical calls.

The fire service has become such an all hazard service that we get calls for everything and a lot of these are coming at night when all we have is volunteers to make the calls. It's a good thing that I have several new firefighters on the department now to learn and they have not found out yet just how taxing this is on your life, because you are gone on calls so much of the time. If this month is an indicator how it is going to be we are going to have trouble keeping our new firefighters.

I would like the council to consider adding some more paid help to work the night shift. We are in need of getting coverage during the late hours and I think it is time to go to 24/7 coverage if we can at all. Our call volume steadily continues to climb and stretches us to our limits. Last year we ran almost 850 calls for the year and that's unbelievable for a city of our size.

Thank you for your continued support of the fire department;

Mark Cunningham
Fire Chief

Farmington Police Dept.

Offenses for Month 1/2014 and 1/2015

2/2/2015 8:55:16 AM

	<u>2014</u>	<u>2015</u>
ARSON		
5-38-301A(1-6)	0	1
ASSAULT - 3RD DEGREE / CREATES APPREHENSION OF IMMINENT INJURY		
5-13-207	1	0
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 2ND DEGREE / RISK OF PHYSICAL INJUR		
5-26-308	0	1
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE		
5-26-309	0	2
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-13-203A(1)	2	1
Breaking or Entering/Vehicle		
5-39-202	11	0
BURGLARY, RESIDENTIAL		
5-39-201A(1)	7	0
CRIMINAL EPISODE		
5-36-103(b)(3)(A)	1	0
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER W/VALUE OF \$1,000 OR LESS		
5-38-203B(1)	3	0
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER W/VALUE OVER \$1000 BUT \$5,000 OR LESS		
5-38-203B(2)	1	0
CRIMINAL TRESPASS IN OR ON A VEHICLE OR STRUCTURE / PREMISES		
5-39-203A	0	1
CYBERBULLYING		
5-71-217	0	1
DISORDERLY CONDUCT		
5-71-207	2	0
DOMESTIC BATTERING - 2ND DEGREE / PHYSICAL INJURY		
5-26-304	0	1
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
5-26-305A(2)	2	2
Drivers License Required		
27-16-602	0	2
DRIVING ON SUSPENDED LICENSE		
27-16-303	2	0
DWI (UNLAWFUL ACT)		
5-65-103A	1	1
DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION		
5-65-105	0	1
Expired Tags		

	<u>2014</u>	<u>2015</u>
27-14-304	1	0
FAILURE TO APPEAR		
5-54-120	8	6
Failure to Maintain Control		
27-51-104(6)	0	1
FAILURE TO PAY FINES & COSTS		
5-4-203	15	10
Fictitious Tags		
27-14-306	2	0
FORGERY		
5-37-201	0	2
FRAUD - FINANCIAL IDENTITY		
5-37-227	0	1
HARASSING COMMUNICATIONS / TELEPHONE, TELEGRAPH, MAIL, OR ANY WRITTEN FORM		
5-71-209A(1)	1	2
HARASSMENT / CONDUCT THAT REPEATEDLY CAUSES ALARM OR SERIOUS ANNOYS ANOTHER		
5-71-208A(5)	0	1
Headlamp Out		
27-36-207	0	1
Leaving Scene of Accident/Property Damage		
27-53-102	0	1
Left of Center		
27-51-301	1	1
No Proof Insurance		
27-22-104	2	1
No Tail Lights/Reflectors		
27-36-215	0	1
OBSTRUCTING GOVERNMENTAL OPERATIONS / REFUSES TO PROVIDE INFORMATION FOR A		
5-54-102A(2)	2	0
POSSESSING INSTRUMENTS OF CRIME		
5-73-102	2	2
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA		
5-64-401	1	2
POSSESSION OF A CONTROLLED SUBSTANCE SCHEDULE III		
5-64-419(3)(A)	0	2
POSSESSION OF DRUG PARAPHERNALIA		
5-64-443	0	1
POSSESSION OF METH OR COCAINE GT 2GM BUT LT 10GM		
5-64-419B(1)B	0	1
POSSESSION OF METH OR COCAINE LT 2GM		
5-64-419B(1)A	0	2
POSSESSION OF SCH I OR II GT 2GM BUT LT 10GM		
5-64-419B(2)B	1	0
PUBLIC INTOXICATION / DRINKING IN PUBLIC		
5-71-212	4	1

	<u>2014</u>	<u>2015</u>
RECKLESS DRIVING		
27-50-308	0	2
REFUSAL TO SUBMIT		
5-65-205	1	0
Safety Equipment - Motorized		
27-20-104	0	1
SEXUAL INDECENCY WITH A CHILD		
5-14-110	1	0
TERRORISTIC THREATENING - 1ST DEGREE / THREATENS PROPERTY DAMAGE		
5-13-301A(1A)	0	3
TERRORISTIC THREATENING/2nd Degree		
5-13-301(2)A	1	0
THEFT \$1,000 OR LESS - ALL OTHERS		
5-36-103(b)(4)(A)	2	1
THEFT \$1,000 OR LESS - FROM VEHICLE		
5-36-103(b)(4)(A)	7	0
THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - ALL OTHERS		
5-36-103(b)(3)(A)	0	1
THEFT BY RECEIVING		
5-36-106	1	0
THEFT BY RECEIVING		
5-36-106	1	0
THEFT OF A FIREARM VALUED AT LESS THAN \$2,500		
5-36-103(b)(3)(B)	1	0
THEFT OF PROPERTY - LOST, MISLAID, DELIVERED BY MISTAKE		
5-36-105	1	0
THEFT OF PROPERTY / ALL OTHER		
5-36-103A(1)	5	0
UNAUTHORIZED USE OF A VEHICLE		
5-36-108	0	1
VIOLATION OF OPEN CONTAINER		
2009-01	1	0
Totals:	95	62

Farmington Police Dept.

Tickets Issued by Officer and Month for 2015

2/2/2015 8:54:34 AM

Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bertorello, James	35	0	0	0	0	0	0	0	0	0	0	0	35
Brotherton, James	18	0	0	0	0	0	0	0	0	0	0	0	18
Catron, Joshua	40	1	0	0	0	0	0	0	0	0	0	0	41
Coker, Ira	34	0	0	0	0	0	0	0	0	0	0	0	34
Kimball, Geoffrey	25	0	0	0	0	0	0	0	0	0	0	0	25
Wilbanks, Johnie	6	0	0	0	0	0	0	0	0	0	0	0	6
Totals:	158	1	0	0	0	0	0	0	0	0	0	0	159

Permit Report

01/01/2015 - 01/31/2015

Permit #	Permit Date	Applicant Name	Site Address	Permit Type	Type of Building	Description of Work	Contractor	Total Fees
916	1/30/2015	Sonny Dudley	412 Twin Falls	Building	Residential	New House		\$1,237.00
915	1/28/2015	Jeremy Woody	824 Rheas Mill Rd	Electric	Residential	Electric for new house	Hill Electric	\$135.00
914	1/27/2015	John DeWeese	420 Twin Falls	Building	Residential	New House	DeWeese Construction	\$1,366.00
913	1/27/2015	Lance Drinkard	323 E Main	Sign	Commercial	2 new signs for Lewis Ford	sign planet	\$188.00
912	1/23/2015	Brad Redding	110 Saratoga	Electric	Commercial	Upgrade service and remodel	Redding Electric Inc	\$60.00
911	1/23/2015	Alix Winne	11825 N Club House Parkway	Building	Residential	New House	Rausch Coleman Homes	\$1,237.00
909	1/21/2015	Kevin Donohugh	287 E Main	Electric	Commercial	Wiring repaired building		\$25.00
908	1/13/2015	Jose Rubio	80 W Main	Sign	Commercial	New sign for Rubios		\$40.00
907	1/12/2015	Robert Perschell	10872 Windswept Way	Electric	Residential	Electric for new house	Lonestar Electric	\$40.00
906	1/12/2015	Robert Perschell	10935 Windswept Way	Electric	Residential	Electric for new house	Lonestar Electric	\$40.00
905	1/9/2015	James Holbrook	603 Cactus Wren	Deck	Residential	Building a deck onto a house	Ozark Custom Construction	\$30.00
904	1/8/2015	Marcus Nail	235 E Main	Sign	Commercial	Replacing old sign with new one	Nail Construction	\$99.00

903	1/8/2015	Meissa Sims	442 Driftwood	Building	Residential	Building detached garage	Trademark Homes	\$110.00
902	1/7/2015	Joe Paul Mahan	49 E Main	Sign	Commercial	Sign for new location	All right construction	\$64.00
901	1/7/2015	Cary May	287 E Main	Plumbing/Gas	Commercial	Plumbing for repair	CMI Construction	\$25.00
900	1/7/2015	Alix Winne	11748 East Creek	Building	Residential	New House	Rausch Coleman Homes	\$1,279.00
899	1/6/2015	Lee Hill	12023 Delaney Ct	Electric	Residential	Electric for new house	Champion Electric	\$25.00
898	1/6/2015	Lee Hill	11764 East Creek	Electric	Residential	Electric for new house	Champion Electric	\$25.00
897	1/6/2015	Kevin Donohugh	169 E Main	Electric	Commercial	Update panel	Hill Electric	\$20.00
896	1/5/2015	Alix Winne	12371 Richardson	Building	Residential	New House	Rausch Coleman Homes	\$1,315.00
								\$7,360.00

Total Records: 20

2/2/2015

ANNUAL REPORT 2014

Letter from the Librarian

Dear Friend of the Farmington Public Library,

It was an exciting year at the Farmington Public Library as we completed our first year at our new location. We are proud to celebrate a decade of serving the City of Farmington and that the library continues to be a well utilized and vibrant gathering place for the community.

In 2014 the library welcomed approximately 30,000 visitors and circulated more than 56,000 items. We focused on promoting digital literacy, highlighting local authors, and creating a welcoming and modern space to meet the evolving needs of our users. Program participation increased 38% over 2013. The library hosted two local author talks with five authors participating.

Libraries bring communities together and are a destination to discover and learn. Being an advocate of your library shows others that the library is a valuable resource to you and the community. We believe in serving every user either in person or virtually. With online catalog logins up 28% over the previous year, customers received 500 more hold requests using the online catalog than they did in 2013.

The information in this report gives us the opportunity to highlight our successes and plan for serving you in the future. We want to see the community continue to rely on the library for information needs and services. We are grateful to you and we appreciate the financial support of Washington County taxpayers, elected officials, volunteers, and generous donors.

Rachel Stump
Librarian

ANNUAL REPORT 2014

Statistical Highlights



	2013	2014	% Increase
New Library Cards Issued	319	476	49%
Number of Program/Event Attendees	1,278	1,765	38%
Online Public Access Catalog (OPAC) Logins	8,674	11,103	28%
Holdings Placed using the OPAC	4,310	4,837	12%

Number of Items Checked Out:
56,307

Number of Items in Collection:
20,300

Hold Requests Satisfied:
10,261

Number of Public Computer Uses:
4,117

Amount added to Friends of the Library Funds:
\$5,376



Summer Reading Participants observe fish @ the library during a presentation by Arkansas Game and Fish Commission.

Social Media Fans (cumulative):
415

Number of eNewsletter opens:
4,335

Volunteer Hours:
165

New Furniture and Equipment Purchases:
\$61,000

Programs and Events Available to the Public:
75

Number of Program/Event Attendees:
1,765

Participation in Summer Reading Programs:
372



Local Author Pamela Foster speaks to veterans and their families about Post-traumatic stress disorder.

ANNUAL REPORT 2014

Library Board

Edna Davis
Betty Hummel
Edith McAllister
LaDeana Mullinix
Nadine Sewak
Phyllis Shaw
Jane Vest

Library Staff

Ashley Partridge
KayLee Scott
Rachel Stump
Pat Wanslow

Friends of the Farmington Public Library

Juanita Anderson
Retha Beal
Jerry Beard
Jim Binns
Barbara Boles
Joe Boles
Lindy Brizendine
Diane Bryant
Nola Bull
Laura Carney
LaVerne Cooper
Delcina Cunico
Edna Davis
Sue Farrer

Perry and Shirley Franklin
Fiona Goggin
Jacque Gayle Norberg
Marti Hausam
Linda Hayes
Angel Holland
Betty Hummel
Maureen Kelly
Lynn Kutter
Karla Long
Edith McAllister
John and Felicia McCollum
LaDeana Mullinix
Dorris Patten

Nadine Sewak
Phyllis Shaw
Karen Takemoto
Nora Taylor
Sandra Thompson
Angel Trammell
Bill Trammell
Jane Vest
Betty Williams
Rehea Youde



Strategic Goals 2015

FACILITIES AND SPACES

Make available safe, modern, and useful spaces that meet changing user needs.

Year 1: Build on an environment that provides the technologies to facilitate learning. Advance digital offerings by providing computing devices that meet a variety of needs.

Year 2: Plan for expansion to meet population growth. Begin providing functional outdoor spaces by utilizing the almost two acres the library sits on.

Year 5: By 2020, expand to allow for effective program delivery and increased services. Expansion to have an emphasis on meeting room and special use space to include a multi-purpose room, study rooms, and computer training lab/media space .

ACCESS AND LEARNING

Promote literacy and lifelong learning in the community by increasing the number of library users. Continue to focus on digital literacy and provide programming that promotes financial and family success as well as health and wellness.

Year 1: Increase the variety of program offerings and number of programs/events available to library users.

Year 2: Continue creating sustainable programming that will be appreciated for years to come. Provide users with print and digital materials that allow them to meet their educational goals.

Year 5: By 2020, increase staff to implement successful and sustainable program offerings at the library and through outreach to Farmington education institutions and organizations.

CULTURE AND INCLUSION

Build strong relationships with community leaders and educators to plan new ways to serve the needs of every community member.

Year 1: Strengthen partnerships with community-based organizations and government agencies.

Year 2: Devise plan for providing cultural programming like outdoor concerts and theatre performances.

Year 5: By 2020, establish the library as a champion for Northwest Arkansas's growing creative community. Continue to improve services to all library users through opportunities for residents to be creative and socialize in a safe, comfortable space.

Library
Circulation and Patron Services

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
2015												
Total Circulation	5,294											
YTD Circulation	5,294											
Holds Satisfied	927											
YTD Hold Satisfied	927											
PAC Logins	832											
YTD PAC Logins	832											
New Cardholders	47											
YTD New Cardholders	47											
2014												
Total Circulation	1,642	3,610	4,428	4,518	4,757	5,663	5,854	5,670	5,564	5,302	4,408	4,891
YTD Circulation	1,642	5,252	9,680	14,198	18,955	24,618	30,472	36,142	41,706	47,008	51,416	56,307
Holds Satisfied	212	765	814	844	866	974	954	1,044	1,034	995	815	944
YTD Holds Satisfied	212	977	1,791	2,635	3,501	4,475	5,429	6,473	7,507	8,502	9,317	10,261
PAC Logins	777	748	1,048	848	979	959	1,022	1,030	993	978	889	823
YTD PAC Logins	777	1,525	2,573	3,421	4,400	5,359	6,381	7,411	8,404	9,382	10,271	11,094
New Cardholders	13	40	51	35	42	60	61	57	43	29	21	24
YTD New Cardholders	13	53	104	139	181	241	302	359	402	431	452	476
2013												
Total Circulation	5,419	4,973	5,147	5,170	4,452	5,268	6,031	5,423	4,828	4,778	4,468	4,031
YTD Circulation	5,419	10,392	15,539	20,709	25,161	30,429	36,460	41,883	46,711	51,489	55,957	59,988
Holds Satisfied	1,031	943	1,004	1,050	827	1,083	1,076	953	848	969	802	670
YTD Holds Satisfied	1,031	1974	2,978	4,028	4,855	5,938	7,014	7,967	8,815	9,784	10,586	11,256
PAC Logins	731	697	767	663	570	656	755	708	683	816	836	766
YTD PAC Logins	731	1,428	2,195	2,858	3,428	4,084	4,839	5,547	6,230	7,046	7,882	8,648
New Cardholders	33	20	35	15	2	46	36	35	16	33	14	13
YTD New Cardholders	33	53	88	103	105	151	187	222	238	271	285	298

Library
Daily Visitors

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
2015 Visits	2540											
YTD Visits	2540											
2014 Visits	n/a	n/a	n/a	2916	2772	3236	3366	3085	2579	3236	2459	2724
YTD Visits	n/a	n/a	n/a	2916	5688	8924	12290	15375	17954	21190	23649	26373

**Planning Commission Minutes
December 22, 2014**

ROLL CALL

PRESENT

Sean Schader
Matt Hutcherson
Robert Mann, Chair
Gerry Harris
Judy Horne
Bobby Wilson

ABSENT

Toni Bahn
Josh Clary

Approval of Minutes – November 24, 2014. Horne moved approval of minutes be tabled until next regularly scheduled meeting due to need for added information regarding the Holland Crossing Development. Motion seconded by Wilson and passed unanimously.

Comments from Citizens – There were no comments.

Melissa McCarville, City Administrator, reminded commissioners that the annual Statement of Financial Interest is due by December 31, 2014.

Public Hearing A. Variance Request – signs: Lance Drinkard, Marketing Manager for Lewis Automotive, presented a Variance Request for Lewis Automotive, located at 322 East Main Street, for a wall sign on west side of building. It was determined that the sign that will be placed on the north (front) wall of building does not require a variance. It will be in red, white and blue and will not utilize blinking or flashing lights.

Rick Bramall stated that the requested variance for the west sign is 11 square feet.

There were no comments from the public.

Chairman Mann called for question regarding a variance in sign size for the Lewis Automotive location. Passed unanimously.

Public Hearing B. Adoption of 2014 Arkansas Energy Code: City Building Official Rick Bramall explained that cities must adopt new standards for the 2014 Energy Code. Options for adoption were Prescriptive which requires R-38 for ceilings, R-13 for walls, R-19 for floors and a window U factor of .35. Also, the electrical panel must include a statement that states the house complies with the energy code.


The other option is the “Trade-Off” method which is more complicated and would require additional testing. Brammall recommended adopting the Prescriptive method.

Bramall further explained that the new code will apply to:
a. all new construction, b. new addition to existing building or home.

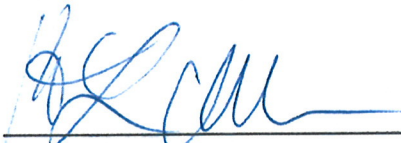
Chairman Mann called for question regarding adoption of the new 2014 Arkansas Energy Code.
Passed unanimously.

New Business: None

Adjournment - Schader moved to adjourn, seconded by Horne. Passed unanimously. Meeting adjourned at 6:50 PM.



Secretary, Planning Commission



Chair, Planning Commission

**Planning Commission Minutes
November 24, 2014**

ROLL CALL

PRESENT

Josh Clary
Sean Schader
Matt Hutcherson
Robert Mann, Chair
Toni Bahn
Gerry Harris
Judy Horne
Bobby Wilson

ABSENT

Approval of Minutes – October 27, 2014. Approved unanimously by Commission members as presented.

Comments from Citizens – There were no comments.

Public Hearing – Renewal of Conditional Use on Appeal Request – renewal of home daycare for property owned by Rebecca Keeton, 23 Ash Street. Rebecca Keeton was present. She cares for 7 children. There were no comments from the public.

Conditional Use appeal was unanimously approved.

New Business:

Large Scale Development: Broyles Street Storage - Property owned by Broyles Street Storage, 285 Broyles Street, presented by Jorge Du Quesne of Blew & Associates. There were no questions from Commissioners and no public comments.

The Development plan, with inclusion of City Engineer Chris Brackett's recommendations (attached), was approved unanimously.

Preliminary Plat: Holland Crossing Duplexes – Property owned by Rausch Coleman; location 4735 Alberta Street. Zak Johnston of Crafton Tull Engineers represented the company.

City Engineer Brackett reviewed the conditions for approval they are listed on the attached memo.

City Attorney Steve Tennant had requested a copy of the Bylaws for the development at last meeting but had not received them as of this meeting. He requested them again and to be available by the Final Plat Review. He also emphasized the need for a managerial association that will enforce covenants and other rules and regulations if the POA Board does not function which

often occurs when POA members are unwilling to serve as officers or board members, or even to be active members.

Diane Bryant, a Valley View resident, stated that it is very difficult to get people to serve on the POA Board, but it is very important to have an active POA.

Dana Danvers of Rausch-Coleman agreed to resubmit the covenants and Bylaws. She noted that Rausch-Coleman has agreed to make all changes asked for by Commissioners at the last Planning Commission meeting.

There were no other comments from the audience.

Commissioners asked several questions:

Is there adequate drainage so that adjacent property owners will not be flooded by water runoff and City Engineer believes drainage will be adequate for 100 year flood;
who maintains the required landscaping – Zack Johnston said the property owner is responsible for maintenance of landscaping on her/his property;
Will Rausch-Coleman be willing to meet additional landscaping requirements not included in their Landscape Plan presented at this November 24 meeting and they agreed to work with City Engineer Chris Brackett to make adjustments as needed.

Chairman Mann called for question to approve Holland Crossing duplexes preliminary plat contingent upon conditions as set forth by City Attorney and City Engineer. Commissioners Clary, Schader, Hutcherson, Bahn, Horne, and Wilson voted “aye.” Commissioner Harris recused.

Public Hearings Set:

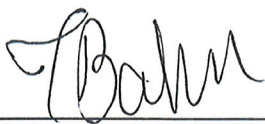
Energy Code – December 22, 2014 - Rick Bramall explained that the City is required to approve Energy Code before 2015.

Trail Plan for the City of Farmington – January 26, 2015

Property Maintenance Code – January 26, 2015 which would increase standards and requirements for maintaining property and would also allow for easier enforcement by the City.

Gerry Harris moved that the public hearings mentioned above be set. Bobby Wilson seconded the motion which passed unanimously.

Adjournment - Meeting was adjourned at 6:42 PM.



Secretary, Planning Commission


Chair, Planning Commission



To: Farmington Planning Commission
From: Christopher B. Brackett, P.E. *CB*
Date: 11/24/2014
Re: Large Scale Development Plan for Broyles Street Storage

The Large Scale Development Plan for the Broyles Street Storage has been reviewed and it is our opinion that the Planning Commission's approval should be conditional on the following comments.

1. The fire hydrant location, entrance gate, fire lanes and fire flow must be reviewed and approved by the Fire Department, before final approval of the plans.
2. Submit two (2) copies of the filed easement plat before final approval of the plans.
3. The water and sewer improvements must be reviewed and approved by the City of Fayetteville Engineering Department and the Arkansas Department of Health prior to any construction activities.
4. After a final review set of plans and drainage report has been approved by MWY, the applicant should submit to the City three (3) sets of full size plans and one (1) set of half size plans, and two (2) more copies of the final drainage report that have been sealed by the engineer for final approval and distribution.



To: Farmington Planning Commission
From: Christopher B. Brackett, P.E. *CB*
Date: 11/24/2014
Re: Preliminary Plat for the Holland Crossings Duplex Subdivision

The Preliminary Plat for the Holland Crossings Duplex Subdivision has been reviewed and it is our opinion that the Planning Commission's approval should be conditional on the following comments.

1. The detention pond for the Holland Crossing Commercial Subdivision shall be sodded or have grass established to the City's satisfaction prior to a Final Plat being submitted to the City.
2. A fee payment in Lieu of Park Land Conveyance will be required prior to the City signing the Final Plat for this subdivision. This fee will be \$300 for each multi-family unit or \$15,000 as the plat is currently shown.
3. The fire hydrant locations and fire access road shown on the plat and the utility plans must be reviewed and approved by the Fire Department.
4. The water and sewer improvements must be reviewed and approved by the City of Fayetteville Engineering Department and the Arkansas Department of Health prior to any construction activities.
5. Any work within the City of Fayetteville's Alberta Street right-of-way must be reviewed and approved by the City of Fayetteville Engineering Department prior to any construction activities.
6. After a final review set of plans and drainage report has been approved by MWY, the applicant should submit to the City three (3) sets of full size plans and two (2) sets of half size plans, and two (2) more copies of the final drainage report that have been sealed by the engineer for final approval and distribution.